**Thomas Rudge**

|  |  |
| --- | --- |
| **Tel: 07452986894**  **Email: hello@thomasrudge.co.uk** | [**www.ThomasRudge.co.uk**](http://www.thomasrudge.co.uk/)  [**www.github.com/Thomas-Rudge**](http://www.github.com/Thomas-Rudge) |

**Summary of Skills**

Business Analyst and Change Manager with over 8 years’ experience in Business and IT Change.

* Business Analyst on large scale system implementations and upgrades. Deeply involved with solution assessment, requirements management, operations process redesign and enhancement, user acceptance testing, and implementation planning and execution. A firm knowledge of the end to end project life cycle and methodologies.
* Awarded Barclays Significant Technology Achievement Award in recognition of the outstanding contribution to the Kenya Replatforming Programme in the roles of Business Analyst and Implementation Manager. Awarded by CIO of Technology and COO of Barclays Africa.
* Routinely identified system efficiency gains through bespoke SQL and data analysis. Implemented configuration changes that resulted in a five percent increase in system straight through processing, moving tens of thousands of records away from manual intervention.
* High risk awareness. Completed risk assessments, created control frameworks, owned and performed audits for new and updated operational processes and systems; both internally and in collaboration with third parties.
* Proficient in Ruby, Python, Javascript, SQL languages; with good understanding of common data structures and OOP / MVC principles.
* Solid communication skills. Experienced in facilitating requirements workshops, brainstorming sessions, training sessions, presentations, and meetings at all levels. Produced bespoke reports and MI for senior management.

**Technical Skills**

Process Optimisation, Change Management, Team Management, Requirements Management,

Risk Management, Process Modelling, Ruby, Rails, Rspec, Python, Javascript, Jquery, Ajax, GIT, SQL, HTML, CSS, SASS, Linux, MS Excel, MS Access

**Experience**

**Freelancer**, Oct 2014 – Aug 2016

* Designed and built Nepos, a point of sale and cash management system for start-ups and small businesses. Currently in use by several businesses in the north east of India.
* Created desktop app that creates Swift MT940 statements from financial records for a German company.
* Provided Business Analyst services to a finance company for various projects in Kohima.

**Career Break**, Jul 2013 – Jul 2014

**Technical Subject Matter Expert (Analyst)**, Barclays, Sep 2010 – Jun 2013

* Responsible for the proactive optimisation of operational processes and systems. Advisor to business management on operations, technology, and change.
* Business technical lead in change activities, including requirement management, solution assessment, impact analysis, risk analysis, testing, and implementation management.
* Owned and managed system configuration for the Corporate banks main reconciliation system.

**Business Analyst, Corporate Change**, Barclays, Mar 2008 – Aug 2010

* Elicited and documented stakeholder and end user requirements.
* Performed impact assessments of proposed change on business operations and systems.
* Designed and managed the execution of User Acceptance Tests.
* Contributed to implementation plans and performed post implementation analysis and lessons learnt.

**TLM System Administrator, Global Payments**, Barclays, Jun 2007 – Feb 2008

**Education**

Odin Project, Aug 2016 – Present, Web Development

Business Analysis Excellence Ltd, Aug 2013 - Jan 2014, Business Analysis Practitioner